Transcript / Certificate Request Form

Instructions: The candidate should legibly and accurately fill in all the particulars required below in BLOCK LETTERS. Form complete in all respects, duly accompanied by necessary dues receipts and other documents will be processed only.

Registration No: _________________________________________________________

Name of Degree Program

Roll No: ____________________________________________________________

Name: __________________________________________________________________

□ PhD_________________________________

□ M.S __________________________________________________________________

□ BS__________________________________

□ Others _________________________________

Write the Name of Degree Program

Write the Name of Degree Program

Write the Name of Degree Program

Write the Name of Program

✓ Tick the appropriate box.

BS, MS and PhD Degree Programs:

□ Academic Transcript (Rs. 2500/-)

□ Provisional Academic Transcript (Rs. 1000/-)

□ Provisional Result Card (Rs. 500/- With Sign)

□ Provisional Result Card (Without Sign on paper = Free)

Certificate or other Programs:

□ Result Sheet (Rs. 500/-)

□ Certificate (Rs. 1000/-)

Please mention the amount paid with Receipt No. as a proof of submission of dues.

Receipt No. ____________________ Dated: ___________________________ Amount (Rs.): ______________

Date _______________ Signature of applicant ____________________

For Office Use only

For Accounts Department

Financial Audit Cleared: □ Yes □ No Amount Received in Cash: □ Yes □ No Rs.__________

Manager Accountant’s Sign. ___________ Date: ____________

Receipt Transcript / Certificate Form

Name: _____________________________________________ Roll No: _______________________________

Date.__________________

Dairy No.________________   Signature (Student’s Affairs Dept.)__________________________