Fee Installment Form

Conditions/Instructions:

a. Installment facility is available on First Come First Serve basis and STRICTLY limited/available till the first deadline of semester registration.

b. Installment MUST be paid on or before the due date. Failure to do so will lead to the Cancellation of all installments or Cancellation of Semester Registration/Admission. (Institute has the right not to provide installment facility to such students in future semesters)

c. Institute has the RIGHT to remove the student from the Examination if he/she fails to pay an installment within the due date of the same.

d. Students with previous outstanding dues MUST deposit all previous amount at the time of Semester Registration.

Roll No: ____________________________  Program: ____________________________  Department: ____________________________

Name: ____________________________  First Middle Last

Semester:  ☐ Spring  ☐ Summer  ☐ Fall  Year ______

Total Fee Payable _______________  Fee to be paid at the time of Registration _______________________

(70% of total fee is mandatory)

Installment Plan (Rs. 2,000/- one time installment fee will be added)

<table>
<thead>
<tr>
<th>Installment No</th>
<th>Due Date (MM/DD/YYYY)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Amount: _______________________

I have read the conditions/instructions as mentioned and will fully abide by the same. The Institute has the right to remove me from Exams or cancel my semester registration in case I fail to deposit the installments within the due date of each installment.

Student’s Signature: ____________________________  Date: ____________________________

For Office Use Only

☐ Installment Granted  ☐ Not Granted

Recommended by: (If initial amount is less than 70%)

Dy. Director Administration: ______________

Manager S. A.