



Center for advanced studies in engineering

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Letter of Reference

PART A. To be completed by the applicant.

Complete only the first part and give this form along with an envelope to a person acquainted with your education and abilities.

Name: _____
First Middle Last

Program M.Sc. Ph.D.

Department Computer Engineering Engineering Management Management

Applying for Semester: Spring Summer Fall 20____

Encircle one of the options given below.

I hereby *Waive/Do not Waive* my rights of access to the letter of recommendation prepared in response to this request

Signature: _____ Date: _____

PART B. To be completed by the person writing the reference. Please indicate below your assessment of the applicant's ability to carry on advanced study and research, teaching potential and capacity to pursue a successful career in his/her field. If the applicant has waived his rights of access to this letter confidentiality of this letter of reference is assured.

Rating Categories	Excellent	Very Good	Good	Average	Below Average	Unable To Judge
Academic Performance						
Motivation for Research						
Background Knowledge						
Intellectual Abilities						
Professionalism						
Communication Skills						
Team Work						
Maturity						
Behavior						

Among approximately (no.) _____ students/professionals, I have known in comparable fields, I would rank this student in the upper _____ percent.

The comparison group (e.g. graduating class in B.E. computer engineering) at your institution is:

Additional Comments/Observations:

Recommended Strongly Recommended Recommended with Reservations

Name: _____
 Designation: _____
 Institution: _____
 Address: _____

Tel: _____
 E-mail address: _____
 Date: _____
 Signature: _____