



Sir Syed CASE Institute of Technology (SS CASE IT)

Street 33, Sector A, Multi Garden, Sector B 17, Islamabad

Tel: 051 5203471, Fax: 8314660, www.case.edu.pk

Fee Installment Form

CASE Roll No: _____

Name: _____
First Middle Last

Tel. No: _____

Program

- BSEE.
- BSCS
- BBA
- MS
- PhD

Department

- Elect & Computer Engineering
- Engineering Management
- Management Sciences
- Computer Sciences

Semester: Spring Summer Fall Year _____

Total Fee Payable _____ Fee to be paid at the time of Registration _____

(50% of total fee is mandatory)

Last Scholarship / Financial Aid Obtained:

Amount: _____ Agency: CASE Other _____

Installment Plan (Rs. 1200/-one time installment fee will be added)

Undergraduate			Postgraduate		
Installment No	Due Date (DD/MM/YYYY)	Amount	Due Date (DD/MM/YYYY)	Cheque No	Amount
1					
2					
3					
Total Amount			Total Amount		

PLEASE READ THE FOLLOWING AND SIGN: I fully understand that if this Cheque is bounced back/dishonored then, I will be held responsible. In such a case, Institute has the right to take any action including but not limited to,

- a) A penalty of Rs. 1000/- for postgraduate students in case the cheque is bounced and Rs. 500 late fee for undergraduate students if installment is not paid by the given date may be charged.
- b) Cancellation of registration / admission.
- c) Grad/Post Grad Students must deposit Post dated cheques with this form.
- d) It is student's responsibility to ensure that sufficient funds are available in the bank account for which the post dated crossed Cheque (s) has been submitted **CASE would not be issuing any reminders..**

Student's Signature: _____

Date: _____

For Office Use Only

Installment Granted Not Granted Recommended to (If initial amount is less than 50%)

Registrar CASE _____

Manager S. A.

Dean Academics _____

Installment Fee Form (Student Receipt)

Name: _____

Roll No _____

(1) Due Date-----Amount (2) Due Date-----Amount-----

(3) Due Date-----Amount ----- Signature S. A Deptt-----