



Transcript / Certificate Request Form

Instructions: The candidate should legibly and accurately fill in all the particulars required below in **BLOCK LETTERS**. Form complete in all respects, duly accompanied by necessary dues receipts and other documents will be processed only.

Registration No: _____	Name of Degree Program
Roll No: _____	<input type="checkbox"/> PhD _____ <small>Write the Name of Degree Program</small>
Name: _____	<input type="checkbox"/> M.S _____ <small>Write the Name of Degree Program</small>
Father's Name: _____	<input type="checkbox"/> BS _____ <small>Write the Name of Degree Program</small>
Tel/Mob No: _____	<input type="checkbox"/> Others _____ <small>Write the Name of Program</small>

✓ **Tick the appropriate box.**

BS, MS and PhD Degree Programs :

- | | |
|--|---|
| <input type="checkbox"/> Academic Transcript (Rs. 2500/-) | <input type="checkbox"/> Provisional Academic Transcript (Rs. 1000/-) |
| <input type="checkbox"/> Provisional Result Card (Rs. 500/- With Sign) | <input type="checkbox"/> Provisional Result Card (Without Sign on paper = Free) |

Certificate or other Programs:

- | | |
|---|---|
| <input type="checkbox"/> Result Sheet (Rs. 500/-) | <input type="checkbox"/> Certificate (Rs. 1000/-) |
|---|---|

Please mention the amount paid with Receipt No. as a proof of submission of dues.

Receipt No. _____ Dated: _____ Amount (Rs.): _____

Date

Signature of applicant

For Office Use only

For Accounts Department

Financial Audit Cleared: Yes No Amount Received in Cash : Yes No Rs. _____

Manager Accountant's Sign. _____ Date: _____

Receipt Transcript / Certificate Form

Name: _____ Roll No: _____ Date: _____

Dairy No. _____ Signature (Student's Affairs Dept.) _____