



**Transcript / Certificate Request Form**

**Instructions:** The candidate should legibly and accurately fill in all the particulars required below in **BLOCK LETTERS**. Form complete in all respects, duly accompanied by necessary dues receipts and other documents will be processed only.

Registration No: \_\_\_\_\_ Name of Degree Program \_\_\_\_\_

Roll No: \_\_\_\_\_  PhD \_\_\_\_\_  
Write the Name of Degree Program

Name: \_\_\_\_\_  M.S \_\_\_\_\_  
Write the Name of Degree Program

Father's Name: \_\_\_\_\_  BS \_\_\_\_\_  
Write the Name of Degree Program

Tel/Mob No: \_\_\_\_\_  Others \_\_\_\_\_  
Write the Name of Program

✓ Tick the appropriate box.

**BS, MS and PhD Degree Programs :**

- |  |   |
|--|---|
| <input type="checkbox"/> Academic Transcript (Rs. 2000/-)              | <input type="checkbox"/> Provisional Academic Transcript (Rs. 800/-)            |
| <input type="checkbox"/> Provisional Result Card (Rs. 400/- With Sign) | <input type="checkbox"/> Provisional Result Card (Without Sign on paper = Free) |

**Certificate or other Programs:**

- |   |  |
|---|--|
| <input type="checkbox"/> Result Sheet (Rs. 400/-) | <input type="checkbox"/> Certificate (Rs. 600/-) |
|---|--|

Please mention the amount paid with Receipt No. as a proof of submission of dues.

Receipt No. \_\_\_\_\_ Dated: \_\_\_\_\_ Amount (Rs.): \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of applicant

For Office Use only

**For Accounts Department**

Financial Audit Cleared:     Yes    No                      Amount Received in Cash :     Yes    No    Rs. \_\_\_\_\_

Manager Accountant's Sign. \_\_\_\_\_ Date: \_\_\_\_\_

**Receipt Transcript / Certificate Form**

Name: \_\_\_\_\_ Roll No: \_\_\_\_\_ Date: \_\_\_\_\_

Dairy No. \_\_\_\_\_ Signature (Student's Affairs Dept.) \_\_\_\_\_