



## Incomplete Grade Request

Registration No: \_\_\_\_\_

Name of Degree Program \_\_\_\_\_

Roll No: \_\_\_\_\_

PhD \_\_\_\_\_  
Write the Name of Degree Program

Name: \_\_\_\_\_

M.S \_\_\_\_\_  
Write the Name of Degree Program

Father's Name: \_\_\_\_\_

BS \_\_\_\_\_  
Write the Name of Degree Program

Tel/Mob No: \_\_\_\_\_  
\_\_\_\_\_

Others \_\_\_\_\_  
Write the Name of Program

E-mail: \_\_\_\_\_

Semester in which the "I" grade is required \_\_\_\_\_

Course Code \_\_\_\_\_ Course Name \_\_\_\_\_

Reason(s) for the request:  
\_\_\_\_\_  
\_\_\_\_\_

Detail of Attached Evidence: \_\_\_\_\_

**Please Read the following and Sign:**

I hereby declare that I will abide by all rules regarding "I" grade and understand that final approval of request is subject to the approval of Departmental Academic Affair Committee

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Received by (Program Coordinator): \_\_\_\_\_ Dairy No. \_\_\_\_\_ Dated: \_\_\_\_\_

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## Receipt

Received by (Program Coordinator): \_\_\_\_\_ Dairy No. \_\_\_\_\_ Dated: \_\_\_\_\_