Fee Installment Form

**CASE Roll No:** _____________________________

**Name:** ___________________________  
First  Middle  Last

**Tel. No:** _____________________________

**Semester:**  □ Spring  □ Summer  □ Fall  **Year:** __________

**Program**  
□ BSEE.  □ BSCS  □ BBA  □ MS  □ PhD

**Department**  
□ Elect & Computer Engineering  □ Engineering Management  □ Management Sciences  □ Computer Sciences

**Total Fee Payable** ____________

Fee to be paid at the time of Registration __________________________  
(50% of total fee is mandatory)

**Last Scholarship / Financial Aid Obtained:**

**Amount:** ____________  **Agency:**  □ CASE  □ Other ____________

**Installment Plan**  
(Rs. 1200/- one time installment fee will be added)

<table>
<thead>
<tr>
<th>Installment No</th>
<th>Due Date (DD/MM/YYYY)</th>
<th>Amount</th>
<th>Due Date (DD/MM/YYYY)</th>
<th>Cheque No</th>
<th>Amount</th>
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**PLEASE READ THE FOLLOWING AND SIGN:**

I fully understand that if this Cheque is bounced back/dishonored then, I will be held responsible. In such a case, Institute has the right to take any action including but not limited to,

- a) A penalty of Rs. 1000/- for postgraduate students in case the cheque is bounced and Rs. 500 late fee for undergraduate students if installment is not paid by the given date may be charged.
- b) Cancellation of registration/admission.
- c) Grad/Post Grad Students must deposit Post dated cheques with this form.
- d) It is student’s responsibility to ensure that sufficient funds are available in the bank account for which the post dated crossed Cheque(s) has been submitted CASE would not be issuing any reminders.

**Student’s Signature:** ___________________________  **Date:** __________

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For Office Use Only

□ Installment Granted  □ Not Granted  □ Recommended to (If initial amount is less than 50% )

□ Registrar CASE __________

Manager S. A.  □ Dean Academics __________

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**Installment Fee Form (Student Receipt)**

Name: ___________________________  **Roll No:** ___________________________

(1) Due Date------------------------**Amount** (2) Due Date------------------------**Amount**------------------------

(3) Due Date------------------------**Amount**------------------------. Signature S. A Deptt------------------------