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**CENTER FOR ADVANCED STUDIES IN ENGINEERING  
DEPARTMENT OF ELECTRICAL AND COMPUTER ENGINEERING**

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**TO:** DR. SAEED UR REHMAN  
**FROM:** DR. ABDUL KHALIQ  
**SUBJECT:** GOLD MEDAL POLICY FOR MASTERS DEGREE  
**DATE:** AUGUST 7, 2014

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The objective of this document is to provide detailed criteria for award Gold medals to Master's students of CASE at convocations. This is essentially the same criteria used in the first convocation but there were several unsigned versions at hand with texts. It is essential that the criteria for award of gold medal are well documented and easier to implement for future reference.

The following eligibility and definitions will be used for the process of awarding gold medals.

**ELIGIBILITY:**

The management of CASE will award for each *academic year*, gold medal/medals in each of the degree programs to *full time students*. The following eligibility criteria must be met before selecting a *Gold Medal Recipient*

- a. He/She must have a CGPA of 3.8 (3.9 for Engineering Management) or above in his/her MSc coursework during the *permissible time*.
- b. He/She must not have even a single F or U grade on his/her transcript
- c. He/She must not have repeated even a single course to improve his/her CGPA

**DEFINITION 1 (ACADEMIC YEAR):**

An academic year consists of three semesters (Spring, Summer and Fall) in a solar year.

**DEFINITION 2 (PERMISSIBLE TIME AND FULL TIME STUDENT):**

The maximum permissible time for completion of MSc degree, in order to be considered for award of gold medal, is six consecutive semesters or two years from the start of the first semester. Any student who finishes his/her MSc degree requirements within the permissible time is considered to be a *full time student* of CASE. A student who takes more than permissible time is a *part time student* of CASE.

**DEFINITION 3 (GOLD MEDAL RECIPIENT):**

A *full time student* who achieved the highest Cumulative Grade Point Average (CGPA) in his/her MSc program among the students who graduate in the same academic year is a *Gold Medal Recipient*. However, if two or more *full time students* who graduate in the same academic year achieve the highest CGPA then, all of them are *Gold Medal Recipients*.

Similarly, if no student qualifies the above-mentioned criteria for an academic year then no one gets the gold medal for that year. However, management of CASE has the discretion to award special consolation medal to a student under exceptional circumstances as well as resolve situations that are not documented in this policy.

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