



# Center For Advanced Studies in Engineering

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## Transcript / Certificate Request Form

**Instructions:** The candidate should legibly and accurately fill in all the particulars required below in **BLOCK LETTERS**. Form complete in all respects, duly accompanied by necessary dues receipts will be processed only.

**CASE Roll No:** \_\_\_\_\_ **Program** \_\_\_\_\_ **Department** \_\_\_\_\_

**Name:** \_\_\_\_\_  **PhD**  **E&CE.**

**Father Name:** \_\_\_\_\_  **M.Sc (Masters)**  **Egg Mgmt**

**Tel/Mob No.** \_\_\_\_\_  **B Sc (Bachelor)**

**E-mail:** \_\_\_\_\_  **Cont. Edu**

**Mailing Address** \_\_\_\_\_

✓ **Tick the appropriate box.**

Continuing Education Course(s) Certificate (Rs.100/- within 03 working days.Rs.200/- For urgent within 24 hours of working days)

CASE Official Transcript  Normal Rs.600/-within 03 working days  Urgent Rs.1000/- within one working day

CASE Provisional Transcript Rs. 100/-within 03 working day. Urgent Rs. 200/- within one working day

UET Official Transcript Fee Rs. 2000.

UET Provisional Certificate Attach SSC Certificate Fee Rs. 1500

UET Degree Fee Rs. 2500/- Attach degree Form, copy of NIC, 2 recent photograph, Copy of Provisional Certificate

**Note:** As per legal requirement, these certificates will be prepared according to personal information given in SSC or equivalent certificate.

**Please mention the amount paid with Receipt No. as a proof of submission of dues.**

Receipt No. \_\_\_\_\_ Dated: \_\_\_\_\_ Amount (Rs.): \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of applicant

### For Office Use only

<b>For Academic Audit (if applicable)</b> Academic Audit Cleared : <input type="checkbox"/> Yes <input type="checkbox"/> No Degree Requirements Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No Pre-Requisite Clear: <input type="checkbox"/> Yes <input type="checkbox"/> No Manager Academics' Sign. _____ Date: _____	<b>For Financial Audit (if applicable)</b> Financial Audit Cleared: <input type="checkbox"/> Yes <input type="checkbox"/> No Manager Accountant's Sign. _____ Date: _____
Controller Examination's Sign _____ Comments (if any) _____	

### Receipt Transcript / Certificate Form

Name: \_\_\_\_\_ Roll No: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt No. \_\_\_\_\_ Sign \_\_\_\_\_

#### Requested For:

CASE Cont. Edu Certificate  CASE Official Transcript  UET Transcript  Provisional Degree  UET Degree

Normal  
 Urgent