Prepared by

Ms. Saman Riaz (Faculty Coordinator)

Ahsan Tahir (President)

Muhammad Awais (Vice president)

Muhammad Haseeb Imtiaz (General Secretary)

Supervised By

Dr. Shafaat A. Bazaz

(Prepared on December 19, 2011)
OBJECTIVE
Adventure Club believes that a person is incomplete without adventure and experience that can be achieved through exploring the diversity of land and culture.

EVENT
Event is an activity to be held in or out of the CASE using allocated budget to the society.

Following activities come under the events of CASE Adventure Club:

1. Visits and Trips:
   a. One day trip
   b. Hiking trip
   c. Stay trip
2. Bar BQ night
3. Water Fight
4. Cinepax At least once in a semester

President: ____________________________
Ahsan Tahir (E08-065)

Faculty Coordinator: ____________________________
Ms. Saman Riaz (Lecturer CASE)
Rules To Follow:

- All the events in the university premises related to ADVENTURE society should be held by the permission of arts society and should under the banner of arts society.
- No society is allowed to arrange an event of any other society. If any society is interested in arranging such events, it should contact the executive council of the respective society with proper documentation. Final decision will be taken by the respective society.
- The load of work will be divided among all the members of the executive council by the mutual consultation of executive council.
- Students are advised to contact the respective executive council member if they are interested in organizing any event.
- Executive council should have authority to organize any event in the university premises keeping in mind the moral values and respect of the CASE.
- Any change in Event or Domain shall be made through prior counseling with the student coordinators of the society. The final such change will be accorded by the faculty coordinator of the CASE ADVENTURE Society and the Head of the societies.
- The interests of the society shall be secured by the Faculty Coordinator of the society and the Head of the societies.
- Any member of the society will not use the platform of the society for his/her personal interests.

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President:                                                    Faculty Coordinator

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Ahsan Tahir (E08-065)                                        Ms. Saman Riaz (Lecturer CASE)
RESPONSIBILITIES OF THE CLUB

1. To organize activities described and mentioned in the events.
2. To arrange transportation and accommodation for all events.

EXECUTIVE COUNCIL

President:
Ahsan Tahir (E08-065)

Faculty Coordinator:
Ms. Saman Riaz (Lecturer CASE)
1. Executive Council Office Bearers

a) President
   - Candidate must be in his/her final year of the degree.

b) Vice President
   - Candidate must be in his/her 3\textsuperscript{rd} year of the degree.

c) General Secretary
   - Candidate must be in his/her 2\textsuperscript{nd} year of the degree.

2. Executive Council’s Members

a) Two members from Final Year

b) Two members from Semi-final Year

c) One from Second year

**Responsibilities of Office Bearers**

1. President
   a. Planning and laying the basic infrastructure for all the events.
   b. Create opportunities for sponsorship.
   c. To lead the Adventure Club team and keep the team focused on the task.
   d. Overlook and manage the events and the people involved in the events.
   e. He/she will not be biased.
   f. He/she will not involve in any political activities and also avoid his/her team from making the part of any political activity.

2. Vice President
   a. Vice President will be answerable to the President on the issues and tasks assigned.
   b. Prepare the estimated budget for each event and take the approval from the President.
   c. Support the President in the tasks and Bringing energy to the overall society.
   d. He/she should not be biased.

**President:**

__________________________

Ahsan Tahir  (E08-065)

**Faculty Coordinator**

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Ms. Saman Riaz (Lecturer CASE)
e. He/she will not involve in any political activities and also avoid his/her team from making the part of any political activity.
f. To maintain discipline in the society.
g. He/she has to ensure that all the arrangements of the event and the rules of the event are verified.

3. General Secretary

a. General Secretary will be answerable to the President and Vice President on the issues and tasks assigned.
b. To prepare all the documentation required for the sponsorship and to cooperate with the vice president in the organization of all the events.

Selection of Executive Council

1. Office Bearers and members of Executive Council will be elected through the voting by general body members. Election will be conducted under the supervision of outgoing President.

2. Final selection of Office Bearers and members of Executive Council will be finalized by the Faculty advisor, by interviewing the candidates.

Members of Adventure Club

Members of Adventure Society should be between 30 to 40.

Induction Procedure

- All the members must have CGPA more than 2.3

For General Body

At least 15 persons will be selected through a campaign of induction from the freshman. Their names will be recommended to the faculty coordinator after interviewing each candidate by the executive council. 10 of them will be selected finally by the faculty coordinator in the recommendation of the President.

President:  
Ahsan Tahir (E08-065)

Faculty Coordinator:  
Ms. Saman Riaz (Lecturer CASE)
**Responsibilities of Members**

- To follow the rules depicted in the charter.
- To maintain a cooperative environment in the society.
- Avoid politics and unnecessary conflicts.
- Show high level of responsibility and conduct.

**Rules To Follow**

- All the events inside and outside the university premises related to Adventure Club should be held under the banner of Adventure Club.
- No one in the university is allowed to arrange an event of any other society. If anyone is interested then he/she should contact the executive council of respective society with proper documentation. Final decision will be taken by the respective executive council and faculty advisor.
- The load of work will be divided among all the members of the executive council by the mutual consultation of executive council.
- Any change in Event or Domain shall be made through prior counseling with the student coordinators of the society. The final such change will be accorded by the faculty advisor of the Adventure Club and the Head of the societies.

**President:**

Ahsan Tahir (E08-065)

**Faculty Coordinator:**

Ms. Saman Riaz (Lecturer CASE)